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5	What's Your Attitude?	Preparation	1	
6	Will A Negative Attitude Show?	Preparation	1	
7	Negative vs. Positive Attitudes	Preparation	1	
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9	Work Related (Jobs) Skills, Tools Used	Skills Assessment	4	
10	Know Your Personality	Skills Assessment	4	
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12	Personal Skills List	Skills Assessment	4	
13	I Can I Am Skills Top Ten List	Skills Assessment	4	
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16	Planning Your Resume	Resumes	7	
17	Resume Worksheet	Resumes	7	
18	20 Common Resume Errors to Avoid	Resumes	7	
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20	People I Know List	Job Search	8	
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